

**Attachments Document** 

**THSA Board Meeting** 

December 3, 2021

# Minutes of the August 20, 2021 Board Meeting

# **TEXAS HEALTH SERVICES AUTHORITY**

# VIRTUAL MEETING

BOARD OF DIRECTORS MEETING FRIDAY, AUGUST 20, 2021 10:00 A.M.

#### **TEXAS OPEN MEETINGS NOTICE**

The THSA Board of Directors is subject to Texas Government Code, Section 551.021: "Minutes of Open Meeting Required. (a) A governmental body shall prepare and keep minutes or make a recording of each open meeting of the body. (b) The minutes must: (1) state the subject of each

deliberation; and (2) indicate each vote, order, decision, or other action taken."

#### MEMBERS PRESENT

Shannon Calhoun (Chair), Emily Hartmann (Vice-Chair), Jonathan Sandstrom Hill (Treasurer), Paula Anthony-McMann (Secretary), Victoria Bryant, Lourdes Cuellar, Salil Deshpande, Kenneth James, , Carlos Vital, , Jeffrey Hoogheem (*DSHS ex-oficio member*), Siobhan Shahan, Calvin Green (*HHSC ex-officio member*)

## MEMBERS ABSENT

Leticia Rodriguez, Jerome Lisk

## CALL TO ORDER/WELCOME AND INTRODUCTIONS

Ms. Shannon Calhoun, THSA Board Chair, called the meeting to order at 10:02 a.m. Chair Calhoun proceeded to review the purpose of the THSA under Chapter 182 of the Health and Safety Code.

## PRESENTATIONS, REPORTS & UPDATES

## Consideration of May 14, 2021 Board Hearing Minutes

## Approval of Minutes from the May 14, 2021 Board Hearing

BOARD ACTION: Chair Calhoun asked if there were any additions or corrections to the May 14, 2021 hearing minutes. Mr. Kenneth James made a motion to approve and was seconded by Dr. Victoria Bryant. The motion was approved by a unanimous vote.

## Consideration of Fiscal Year 2021 Third Quarter Financial Statements:

## Approval of THSA's FY 2021 Q3 Financial Statements

Chair Calhoun recognized Mr. George Gooch to review the THSA's 2021 financial statements from April 1, 2021 through June 30, 2021. Mr. George Gooch reviewed the financial statements for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the Financial Statements. Mr. Kenneth James made a motion to approve the Financial Statements. Ms. Sibohan Shahan seconded the motion. The motion was approved by a unanimous vote.

Consideration of THSA Proposed 2022 Budget

Approval of Proposed FY 2022 Budget

Chair Calhoun recognizes Mr. Gooch to update the member on the proposed budget. Mr. Gooch reviewed the proposal for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the proposed FY 2022 budget. Dr. Salil Deshpande made a motion to approve the proposed FY 2022 budget. Dr. Victoria Bryant seconded the motion. The motion was approved by a unanimous vote.

## Consideration of Proposed Updates to THSA Conflict of Interest Policy

Approval of Proposed Updates to THSA Conflict of Interest Policy. Chair Calhoun recognizes Mr. George Gooch to update the members on the THSA Conflict of Interest Policy. Mr. George Gooch reviewed the updates to the THSA Conflict of Interest Policy for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the updates to the THSA Conflict of Interest Policy. Dr. Salil Deshoande made a motion to approve THSA Conflict of Interest. Ms. Sibohan Shahan seconded the motion. The motion was approved by unanimous vote.

## Consideration of ProposedUpdates to HIETexas Breach Notification Policy

Approval of Proposed Updates to HIETexas Breach Notification Policy. Chair Calhoun regonizes Mr. George Gooch to update the members on the proposed updates to HIETexas Breach Notification Policy. Mr. George Gooch reviewed the updates to the HIETexas Breach Notification Policy for the Board Members.

BOARD ACTION: Chair Calhoun asking if there was a motion to approve the updates to the HIETexas Breach Notification Policy. Ms. Sibohan Shahan made a motion to approve HIETexas Breach Notification Policy. Mr. Kenneth James seconded the motion. The motion was approved by unanimous vote.

## THSA PROJECTS & PROGRAMS

## Update and Consideration of THSA's Projects and Programs

Chair Calhoun regonizes Mr. George Gooch to update the members on the THSA's projects and programs. Mr. George Gooch reviewed updates on each of the THSA's projects and programs.

## **INFORMATION ITEMS**

Chair Calhoun asked members if there were any proposed agenda items for the board's next meeting. No action was taken.

## FUTURE MEETING SCHEDULE

Chair Calhoun advised members of the THSA Board's meeting schedule. The next Board meeting is Friday, November 5, 2021. No vote or action was taken on this item.

## PUBLIC COMMENT

Chair Calhoun invited public comment from attendees.

No public comment was made.

## **EXECUTIVE SESSION**

BOARD ACTION: Chair Calhoun asked if there was a motion to recess into the Executive Session. Mr. Kenneth James made a motion to recess into the Executive Session. Dr. Victoria Bryant seconded the motion. The motion was approved ny unanimous vote.

The meeting was in recess at 11:24 a.m.

Chair Calhoun asked if there was a motion to end executive session and return to open session. Dr. Salil Deshpande made a motion to return from Executive Session into open session. Mr. Kenneth James seconded the motion. The motion was approved ny unanimous vote.

The board returned to open session at 12:31 p.m.

## ADJOURN

BOARD ACTION: Chair Calhoun asked for a motion to adjourn. A motion was made by Dr. Salil Deshpande and seconded by Mr. Kenneth James. The meeting adjourned at 12:32 p.m.

Paula Anthony-McMann, Ph.D., THSA Board Secretary

# FY2021 Q4 Financial Statements

#### Texas Health Services Authority Unaudited Statement of Assets, Liabilities and Net Assets-Accrual Basis As of September 30, 2021

ASSETS		
Current Assets Cash in bank	\$	3,319,573.85
	Ψ	0,010,010.00
Accounts receivable		540,950.00
		010,000.00
Total Current Assets		3,860,523.85
Property and Equipment:		
Computers and equipment		11,062.86
Office equipment		2,734.00
Less: Accumulated depreciation		(13,796.86)
Total Property and Equipment		
Other Assets		
Prepaid HR		5,000.00
Security deposits paid		14,277.50
Prepaid Rent		1,811.00
Prepaid insurance		4,464.65
Total Other Assets		25,553.15
Total Assets	\$	25,553.15 3,886,077.00
	\$	
Total Assets LIABILITIES AND NET ASSETS	<b>\$</b>	
Total Assets LIABILITIES AND NET ASSETS Liabilities		3,886,077.00
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable		<b>3,886,077.00</b> 59,038.00
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card Total Current Liabilities	\$	<b>3,886,077.00</b> 59,038.00 2,795.86 61,833.86
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card	\$	<b>3,886,077.00</b> 59,038.00 2,795.86
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card Total Current Liabilities	\$	<b>3,886,077.00</b> 59,038.00 2,795.86 61,833.86
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card Total Current Liabilities Total Liabilities Net Assets	\$	<b>3,886,077.00</b> 59,038.00 2,795.86 61,833.86
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card Total Current Liabilities Total Liabilities	\$	<b>3,886,077.00</b> 59,038.00 2,795.86 61,833.86 61,833.86
Total Assets LIABILITIES AND NET ASSETS Liabilities Accounts Payable Business credit card Total Current Liabilities Total Liabilities Net Assets Net assets beginning of year	\$	<b>3,886,077.00</b> 59,038.00 2,795.86 61,833.86 61,833.86 2,862,634.82

#### **Texas Health Services Authority**

Unaudited Statement of Revenues, Expenses and Other Changes in Net Assets-Accrual Basis For the Twelve Months Ended September 30, 2021

	F	ederal Grant	Non-Grant	
	Re	lated Activity	Related Activity	Total
REVENUES				
STAR HIE Grant Revenue		257,490.93	0.00	257,490.93
HHSC CMS Funding		0.00	3,475,000.00	3,475,000.00
Total Revenues	\$	257,490.93	\$ 3,475,000.00	\$ 3,732,490.93
EXPENSES				
Personnel costs		-	510,235.49	510,235.49
Employee benefits		-	75,469.75	75,469.75
Travel		-	561.98	561.98
Consultant		-	73,197.00	73,197.00
Accounting Services		-	5,518.47	5,518.47
Audit and Tax Services		-	21,750.00	21,750.00
Legal Services		-	2,200.00	2,200.00
Comm/Marketing & Web Services		-	31,021.37	31,021.37
State Shared Services		-	1,803,885.65	1,803,885.65
STAR HIE Grant		164,104.50		164,104.50
Office space and expenses		-	44,058.96	44,058.96
Insurance		-	14,962.95	14,962.95
Telephone and Internet		-	1,864.10	1,864.10
Other Fees & Expenses		-	22,052.39	22,052.39
Total Expenses		164,104.50	2,606,778.11	2,770,882.61
Net Revenues	\$	93,386.43	\$ 868,221.89	\$ 961,608.32
Current Year Change in Net Assets	\$	93,386.43	\$ 868,221.89	\$ 961,608.32

#### Texas Health Services Authority Revenues, Expenses to Budget-Accrual Basis For the Twelve Months Ended September 30, 2021

	Actual Activity	Budget	Difference
REVENUES			
STAR HIE Grant Revenue	257,490.93	0.00	257,490.93
HHSC CMS Funding	 3,475,000.00	-	3,475,000.00
Total Revenues	 3,732,490.93	-	3,732,490.93
EXPENSES			
Personnel costs	510,235.49	500,000.00	10,235.49
Employee benefits	75,469.75	90,000.00	(14,530.25)
Travel	561.98	5,000.00	(4,438.02)
Contractual			
Consultant	73,197.00	135,000.00	(61,803.00)
Accounting Services	5,518.47	10,000.00	(4,481.53)
Audit and Tax Services	21,750.00	27,000.00	(5,250.00)
Legal Expenses	2,200.00	25,000.00	(22,800.00)
Communications/Marketing	31,021.37	50,000.00	(18,978.63)
Other Consultant Services	-		-
State Shared Services	1,803,885.65	3,830,000.00	(2,026,114.35)
STAR HIE Grant	 164,104.50	-	164,104.50
Total Contractual	2,101,676.99	4,077,000.00	(1,975,323.01)
Other Expenses			
Office space and expenses	44,058.96	-	-
Insurance	14,962.95	-	-
Telephone and Internet	1,864.10	-	-
Other Fees & Expenses	 22,052.39	-	-
Total Other Expenses	82,938.40	105,000.00	(22,061.60)
Total Expenses	 2,770,882.61	4,777,000.00	(2,006,117.39)
Net Revenues	\$ 961,608.32	\$ (4,777,000.00) \$	5,738,608.32
Current Year Change in Net Assets	\$ 961,608.32	\$ (4,777,000.00) \$	5,738,608.32

**Proposed FY2022 Budget Amendment** 

#### TEXAS HEALTH SERVICES AUTHORITY | PROPOSED BUDGET AMENDMENT FOR THE FISCAL YEAR ENDED SEPTEMBER **30, 2022**

		FY 2022 Budget	Prop. Amendment	Variance
PROJECTED REVENUE		i i zozz budget	1 op: Allenament	Variance
HHSC Contract	Ś		1,975,000	1,975,000
EDEN Subscriptions	Ś		450,000	450,000
STAR HIE Grant	\$ \$ \$		350,000	350,000
PERSONNEL				
Personnel costs	\$	630,000	630,000	
Employee benefits	\$ \$ \$	125,000	125,000	
Travel	\$	10,000	10,000	
CONTRACTUAL				
Consultant/Contractor	ć	45,000	45,000	
Accounting	\$ \$ \$ \$	10,000	10,000	
Audit/tax	ې خ	22,000	22,000	
Legal	ې خ	25,000	25,000	
Communications/Marketing	ې خ	50,000	50,000	
communications/ warketing	Ŷ	50,000	50,000	
Health Information Exchange	\$			
EDEN	\$ \$ \$ \$ \$	1,200,000	1,200,000	
PULSE	\$	800,000	800,000	
SANER Project	\$	500,000	425,000	(75,000)
THSA HIE Match	\$		241,500	241,500
OTHER EXPENSES	\$	115,000	135,000	20,000
(includes office space,				
depreciation expense,				
insurance, telephone and				
internet, and other fees and				
expenses)				
Total Expenses	\$	3,532,000	3,718,500	186,500
Net Revenues	\$		2,775,000	2,775,000
Projected Year Change in Net Assets	\$	-	(943,500)	(943,500)

Meeting Materials from the September 28, 2021 Collaboration Council Meeting



#### Agenda and Overview

Welcome, Introductions and Announcements

Update on STAR HIE Program/SANER Project

Update on PULSE

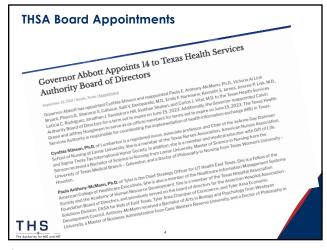
Update on EDEN

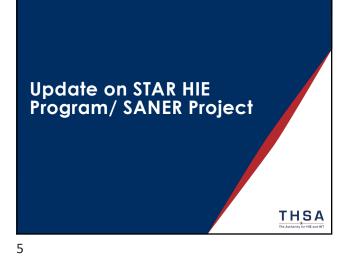
**Q&A** and Future Agenda Items

Adjourn

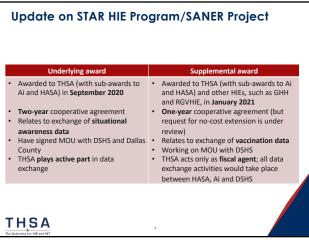
#### THSA

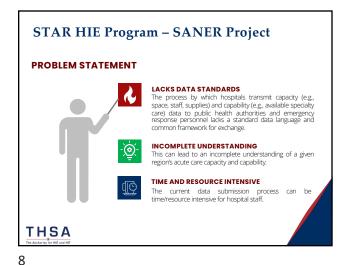


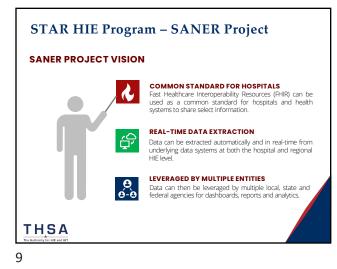


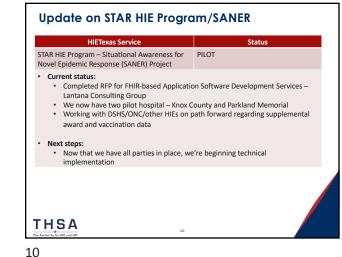




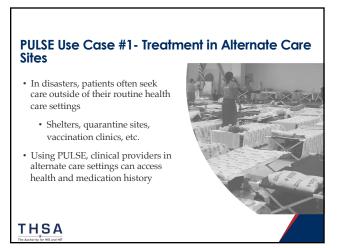




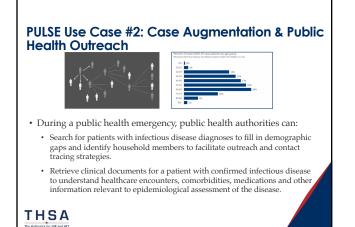








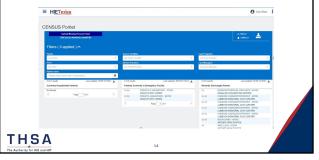


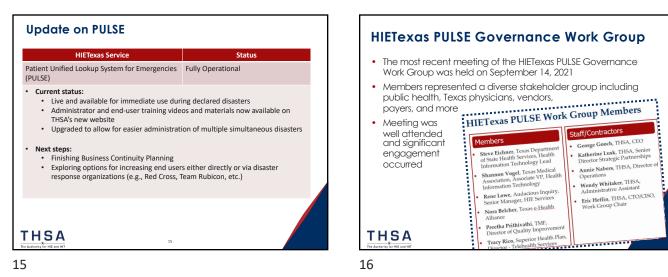




#### HIETexas PULSE Use Case #3: Family Reunification

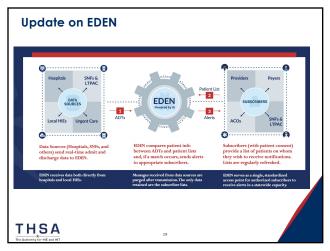
A family member seeks to gain health, welfare, and location information about another family member

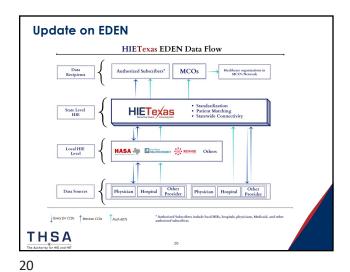






Update on EDEN	
HIETexas Service	Status
Emergency Department Encounter Notification (EDEN)	Building interfaces to local HIEs, hospitals, and providers.
<ul><li>subscribers.</li><li>Connected to a variety of loca</li></ul>	xas infrastructure to send data to authorized I HIEs for the HIE Connectivity Project is for reporting on CMS CoP Compliance ole on the THSA's new website!
	18
}	













Date	Time
October 13, 2021	8:00 AM
November 5, 2021	10:00 AM
November 10, 2021	8:00 AM
December 8, 2021	8:00 AM
February 4, 2022	10:00 AM
May 6, 2022	10:00 AM
August 19, 2022	10:00 AM
November 11, 2022	10:00 AM
neetings will occur monthly in 2022. etings will occur quarterly (in advance meetings will occur quarterly (in adva n!	e of board meetings) in 2022. Ince of collaboration council meetings) in 20
1	October 13, 2021 November 5, 2021 November 10, 2021 December 8, 2021 February 4, 2022 May 6, 2022 August 19, 2022 November 11, 2022 eetings will occur quarterfy (in advance meetings. will occur quarterfy (in advance meetings. will occur quarterfy (in advance)





Acronym List

# HEALTHCARE INFORMATION TECHNOLOGY ACRONYMS

- ACO Accountable care organization
- ADT Admission/Discharge/Transfer messages
- BA Business associate
- BAA Business Associate Agreement
- C-CCD Continuity of Care Document (CCR + CDA became CCD)
- C-CDA Consolidated Clinical Document Architecture
- CDR Clinical Data Repository
- **CE** Covered entity
- CHC Community Health Center
- **CIO** Chief Information Officer
- CISO Chief Information Security Officer
- CMIO Chief Medical Information/Informatics Officer
- CMS Centers for Medicare & Medicaid Services; federal agency
- CSO Chief Security Officer
- CTO Chief Technology Officer
- DSHS Texas Department of State Health Services; public health agency
- EDEN Emergency Department Encounter Notification
- EH Eligible Hospital
- **EP** Eligible Professional
- eHEX eHealth Exchange; a national HIE network
- EHR Electronic health record
- ELR Electronic Lab Reporting
- EMR Electronic medical record; generally used interchangeably with EHR
- FQHC Federally Qualified Health Center; a specific kind of community health center
- FTP File Transport Protocol
- **GHH** Greater Houston Healthconnect
- HASA Healthcare Access San Antonio
- HHS Department of Health and Human Services; federal agency
- HHSC Texas Health and Human Services Commission; state agency
- **HIE** Health information exchange; generally used interchangeably with HIO
- HIO Health information organization; generally used interchangeably with HIE
- HIMSS Healthcare Information Management Systems Society
- HIPAA Health Insurance Portability and Accountability Act of 1996
- HISP Health information service provider
- HIT Health information technology
- HITECH Health Information Technology for Economic and Clinical Health Act
- HL7 Health Level 7; non-profit standards developing organization
- IAPD Implementation Advance Planning Document

- ICC Integrated Care Collaboration
- ICD-10 International Classification of Diseases, 10th Revision
- ISO International Standards Organization
- MACRA Medicare Access and CHIP Reauthorization Act of 2015
- MIPS Merit-Based Incentive Payment System
- **MU** Meaningful Use
- OCR HHS Office for Civil Rights; enforces HIPAA
- ONC Office of the National Coordinator for Health Information Technology
- P4P Pay for performance; quality performance payment model
- **PDMP** Prescription Drug Monitoring Program
- **PHI** protected health information
- PHIX Paso del Norte HIE
- PHR Personal Health Record
- PIA Texas Public Information Act
- PULSE Patient Unified Lookup System for Emergencies
- **RFA** Request for Applications
- RFI Request for Information
- RFP Request for Proposals
- **RFQ** Request for Qualifications
- RGV HIE Rio Grande Valley Health Information Exchange
- SAMHSA Substance Abuse and Mental Health Services Administration
- SAML Security Assertion Markup Language
- SANER Situational Awareness for Novel Epidemic Response Program
- sFTP Secure File Transport Protocol
- SOAP Simple Object Access Protocol
- SOW Statement of Work
- **STAR HIE** Strengthening the Technical Advancement and Readiness of Public Health Agencies via Health Information Exchange Cooperative Agreement Program
- THA Texas Hospital Association
- TMA Texas Medical Association
- VHA Veterans Health Administration
- XML Extensible Markup Language

**List of Disclosed Interests** 

# **THSA LIST OF INTERESTS**

Name	Interests
Shannon Calhoun	None
Paula Anthony-	Healthcare Information Management Systems Society – member
McMann	Academy of Human Resource Development – member
	American College of Healthcare Executives – fellow
	Texas Hospital Association Foundation – board member
	• Syndeti, LLC – President (UT Health East Texas is a current client)
	Next Wave Health Advisors – Contract Consultant
	The University of Texas at Tyler – Adjunct Faculty
Carlos Vital	Member of Texas Medical Association
	Member of Harris County Medical Society
	Member of Greater Houston Allergy & Immunology Society
	Member of South Texas Independent Allergy
	Member of Houston Medical Forum
	Member of National Medical Association
	Assistant Clinical Professor at Texas A&M Medical School Houston, TX
	Xolair Speaker for Genentech, Compensated
	Fellow, AAAAI
	Fellow, ACAAI
Emily Hartmann	Paso del Norte Health Information Exchange – Employee
	HIMSS Lubbock Chapter – President of Board of Directors
	<ul> <li>Strategic HIE Collaborative (SHIEC) – PHIX is a member</li> </ul>
	eHealth Exchange – PHIX is a Participant
	Texas Tech University Health Sciences Center El Paso – Spouse and
	Mother are employees
Jeff Hoogheem	None
Jerome Lisk	Texas Medical Association
	American Academy of Neurology
	Director of Movement Disorders at MD Neurology Denton and Flower
	Mound, Texas
	Parkinson Foundation South Central Region Advisory Board – Chair of
	Outreach Committee
	Level-Ex – Biotech Company – Medical Advisory
Kenneth James	Texas Association of Health Plans – member through Superior
	Superior HealthPlan – potential contracting entity with THSA
Leticia Rodriguez	None
Siobhan Shahan	None
Jonathan Sandstrom	None
Hill	

Calvin Green	None
Lourdes Cuellar	None
Victoria Bryant	None
Salil Deshpande	<ul> <li>Member of American Medical Association; American College of Physicians; Harris County Medical Society; Texas Medical Association</li> <li>Member of Texas Health and Human Services Commission's Medical Care Advisory Committee, and Drug Utilization Review Board</li> <li>Member of the Board of Directors of: Greater Houston Area March of Dimes; The Living Bank; UnitedHealthcare of Texas</li> <li>Employed by UnitedHealthcare, which has contractual relationships with Texas-based Health Information Exchanges</li> </ul>

STAFF MEMBER INTERESTS			
Name	Interests		
George Gooch	Health Care Compliance Association – Member		
	International Association of Privacy Professionals – Member		
	HHSC eHealth Advisory Committee – Chair		
Eric Heflin	IHE USA – Board member		
	IHE International – former board member		
Annie Nabers	None		
Katherine Lusk	President, American Health Information Management Association		

# **TEXAS HEALTH SERVICES AUTHORITY**

#### STAKEHOLDER INTERESTS

Pursuant to Section 182.053, Health & Safety Code, the governor shall appoint individuals representing the following stakeholder groups to the THSA board of directors:

- Texas local health information exchanges
- Consumers
- Clinical laboratories
- Health benefit plans
- Hospitals
- Regional health information exchange initiatives
- Pharmacies
- Physicians
- Rural health providers
- Any other area the governor finds necessary

Below are the larger healthcare/technology trade associations in the state that many of the above-referenced board members are affiliated with.

Entity	Policies that relate to "THSA or statewide HIE"?
Texas Hospital Association (THA)	None
Texas Medical Association (TMA)	<ul> <li>"19. State support for HIE is important. However, state government's primary role should be to foster coordination of HIE efforts, including providing access to funding or other financial incentives that promote the adoption of health information technologies.</li> <li>20. TMA physicians should support partnerships with nongovernmental entities developing HIE solutions with minimal mandates, but only where it leads to physicians' stewardship of the data they produce, and patients' control over data that may identify them (CPMS Rep. 3-A-07)."</li> </ul>
Texas Association of Health Plans (TAHP)	None
Texas Association of Health Information Organizations (TAHIO)	None

Texas Organization of None	
Rural & Community Hospitals (TORCH)	
"Priority #4- Adoption, Coordination of Health that enables the efficient constrained only by app 	res statutory barriers to, or promotes spread adoption of HIE, e-prescribe records. This includes information HHS agencies that interface with nationally recognized standards to as well as appropriate program and rages the HHS agencies to be full el health information exchange eek opportunities to improve their cture through HIE. rages innovation in health care ns the time to implementation of ted approaches to program les the ability of digital tools to