

THSA



TEXAS HEALTH SERVICES AUTHORITY

Attachments Document

THSA Board Meeting

December 3, 2021

Attachment No. 1

**Minutes of the August 20, 2021
Board Meeting**

TEXAS HEALTH SERVICES AUTHORITY

VIRTUAL MEETING

BOARD OF DIRECTORS MEETING

FRIDAY, AUGUST 20, 2021

10:00 A.M.

TEXAS OPEN MEETINGS NOTICE

The THSA Board of Directors is subject to Texas Government Code, Section 551.021:

“Minutes of Open Meeting Required. (a) A governmental body shall prepare and keep minutes or make a recording of each open meeting of the body. (b) The minutes must: (1) state the subject of each deliberation; and (2) indicate each vote, order, decision, or other action taken.”

MEMBERS PRESENT

Shannon Calhoun (Chair), Emily Hartmann (Vice-Chair), Jonathan Sandstrom Hill (Treasurer), Paula Anthony-McMann (Secretary), Victoria Bryant, Lourdes Cuellar, Salil Deshpande, Kenneth James, , Carlos Vital, , Jeffrey Hoogheem (*DSHS ex-officio member*), Siobhan Shahan, Calvin Green (*HHSC ex-officio member*)

MEMBERS ABSENT

Leticia Rodriguez, Jerome Lisk

CALL TO ORDER/WELCOME AND INTRODUCTIONS

Ms. Shannon Calhoun, THSA Board Chair, called the meeting to order at 10:02 a.m. Chair Calhoun proceeded to review the purpose of the THSA under Chapter 182 of the Health and Safety Code.

PRESENTATIONS, REPORTS & UPDATES

Consideration of May 14, 2021 Board Hearing Minutes

Approval of Minutes from the May 14, 2021 Board Hearing

BOARD ACTION: Chair Calhoun asked if there were any additions or corrections to the May 14, 2021 hearing minutes. Mr. Kenneth James made a motion to approve and was seconded by Dr. Victoria Bryant. The motion was approved by a unanimous vote.

Consideration of Fiscal Year 2021 Third Quarter Financial Statements:

Approval of THSA's FY 2021 Q3 Financial Statements

Chair Calhoun recognized Mr. George Gooch to review the THSA's 2021 financial statements from April 1, 2021 through June 30, 2021. Mr. George Gooch reviewed the financial statements for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the Financial Statements. Mr. Kenneth James made a motion to approve the Financial Statements. Ms. Sibohan Shahan seconded the motion. The motion was approved by a unanimous vote.

Consideration of THSA Proposed 2022 Budget

Approval of Proposed FY 2022 Budget

Chair Calhoun recognizes Mr. Gooch to update the member on the proposed budget. Mr. Gooch reviewed the proposal for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the proposed FY 2022 budget. Dr. Salil Deshpande made a motion to approve the proposed FY 2022 budget. Dr. Victoria Bryant seconded the motion. The motion was approved by a unanimous vote.

Consideration of Proposed Updates to THSA Conflict of Interest Policy

Approval of Proposed Updates to THSA Conflict of Interest Policy.

Chair Calhoun recognizes Mr. George Gooch to update the members on the THSA Conflict of Interest Policy. Mr. George Gooch reviewed the updates to the THSA Conflict of Interest Policy for the board.

BOARD ACTION: Chair Calhoun asked if there was a motion to approve the updates to the THSA Conflict of Interest Policy. Dr. Salil Deshoande made a motion to approve THSA Conflict of Interest. Ms. Sibohan Shahan seconded the motion. The motion was approved by unanimous vote.

Consideration of Proposed Updates to HIETexas Breach Notification Policy

Approval of Proposed Updates to HIETexas Breach Notification Policy.

Chair Calhoun recognizes Mr. George Gooch to update the members on the proposed updates to HIETexas Breach Notification Policy. Mr. George Gooch reviewed the updates to the HIETexas Breach Notification Policy for the Board Members.

BOARD ACTION: Chair Calhoun asking if there was a motion to approve the updates to the HIETexas Breach Notification Policy. Ms. Sibohan Shahan made a motion to approve HIETexas Breach Notification Policy. Mr. Kenneth James seconded the motion. The motion was approved by unanimous vote.

THSA PROJECTS & PROGRAMS

Update and Consideration of THSA's Projects and Programs

Chair Calhoun recognizes Mr. George Gooch to update the members on the THSA's projects and programs. Mr. George Gooch reviewed updates on each of the THSA's projects and programs.

INFORMATION ITEMS

Chair Calhoun asked members if there were any proposed agenda items for the board's next meeting. No action was taken.

FUTURE MEETING SCHEDULE

Chair Calhoun advised members of the THSA Board's meeting schedule. The next Board meeting is Friday, November 5, 2021. No vote or action was taken on this item.

PUBLIC COMMENT

Chair Calhoun invited public comment from attendees.

No public comment was made.

EXECUTIVE SESSION

BOARD ACTION: Chair Calhoun asked if there was a motion to recess into the Executive Session. Mr. Kenneth James made a motion to recess into the Executive Session. Dr. Victoria Bryant seconded the motion. The motion was approved ny unanimous vote.

The meeting was in recess at 11:24 a.m.

Chair Calhoun asked if there was a motion to end executive session and return to open session. Dr. Salil Deshpande made a motion to return from Executive Session into open session. Mr. Kenneth James seconded the motion. The motion was approved ny unanimous vote.

The board returned to open session at 12:31 p.m.

ADJOURN

BOARD ACTION: Chair Calhoun asked for a motion to adjourn. A motion was made by Dr. Salil Deshpande and seconded by Mr. Kenneth James. The meeting adjourned at 12:32 p.m.

Paula Anthony-McMann, Ph.D., THSA Board Secretary

Attachment No. 2

FY2021 Q4 Financial Statements

Texas Health Services Authority
Unaudited Statement of Assets, Liabilities and Net Assets-Accrual Basis
As of September 30, 2021

ASSETS

Current Assets

Cash in bank \$ 3,319,573.85

Accounts receivable 540,950.00

Total Current Assets 3,860,523.85

Property and Equipment:

Computers and equipment 11,062.86

Office equipment 2,734.00

Less: Accumulated depreciation (13,796.86)

Total Property and Equipment -

Other Assets

Prepaid HR 5,000.00

Security deposits paid 14,277.50

Prepaid Rent 1,811.00

Prepaid insurance 4,464.65

Total Other Assets 25,553.15

Total Assets **\$ 3,886,077.00**

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable \$ 59,038.00

Business credit card 2,795.86

Total Current Liabilities \$ 61,833.86

Total Liabilities \$ 61,833.86

Net Assets

Net assets beginning of year 2,862,634.82

Current year net revenues 961,608.32

Total Net Assets \$ 3,824,243.14

Total Liabilities and Net Assets **\$ 3,886,077.00**

Texas Health Services Authority
Unaudited Statement of Revenues, Expenses and Other Changes in Net Assets-Accrual Basis
For the Twelve Months Ended September 30, 2021

	Federal Grant	Non-Grant	
	Related Activity	Related Activity	Total
REVENUES			
STAR HIE Grant Revenue	257,490.93	0.00	257,490.93
HHSC CMS Funding	0.00	3,475,000.00	3,475,000.00
Total Revenues	\$ 257,490.93	\$ 3,475,000.00	\$ 3,732,490.93
EXPENSES			
Personnel costs	-	510,235.49	510,235.49
Employee benefits	-	75,469.75	75,469.75
Travel	-	561.98	561.98
Consultant	-	73,197.00	73,197.00
Accounting Services	-	5,518.47	5,518.47
Audit and Tax Services	-	21,750.00	21,750.00
Legal Services	-	2,200.00	2,200.00
Comm/Marketing & Web Services	-	31,021.37	31,021.37
State Shared Services	-	1,803,885.65	1,803,885.65
STAR HIE Grant	164,104.50		164,104.50
Office space and expenses	-	44,058.96	44,058.96
Insurance	-	14,962.95	14,962.95
Telephone and Internet	-	1,864.10	1,864.10
Other Fees & Expenses	-	22,052.39	22,052.39
Total Expenses	164,104.50	2,606,778.11	2,770,882.61
Net Revenues	\$ 93,386.43	\$ 868,221.89	\$ 961,608.32
Current Year Change in Net Assets	\$ 93,386.43	\$ 868,221.89	\$ 961,608.32

Texas Health Services Authority
Revenues, Expenses to Budget-Accrual Basis
For the Twelve Months Ended September 30, 2021

	Actual Activity	Budget	Difference
REVENUES			
STAR HIE Grant Revenue	257,490.93	0.00	257,490.93
HHSC CMS Funding	3,475,000.00	-	3,475,000.00
Total Revenues	3,732,490.93	-	3,732,490.93
EXPENSES			
Personnel costs	510,235.49	500,000.00	10,235.49
Employee benefits	75,469.75	90,000.00	(14,530.25)
Travel	561.98	5,000.00	(4,438.02)
Contractual			
Consultant	73,197.00	135,000.00	(61,803.00)
Accounting Services	5,518.47	10,000.00	(4,481.53)
Audit and Tax Services	21,750.00	27,000.00	(5,250.00)
Legal Expenses	2,200.00	25,000.00	(22,800.00)
Communications/Marketing	31,021.37	50,000.00	(18,978.63)
Other Consultant Services	-		-
State Shared Services	1,803,885.65	3,830,000.00	(2,026,114.35)
STAR HIE Grant	164,104.50	-	164,104.50
Total Contractual	2,101,676.99	4,077,000.00	(1,975,323.01)
Other Expenses			
Office space and expenses	44,058.96	-	-
Insurance	14,962.95	-	-
Telephone and Internet	1,864.10	-	-
Other Fees & Expenses	22,052.39	-	-
Total Other Expenses	82,938.40	105,000.00	(22,061.60)
Total Expenses	2,770,882.61	4,777,000.00	(2,006,117.39)
Net Revenues	\$ 961,608.32	\$ (4,777,000.00)	\$ 5,738,608.32
Current Year Change in Net Assets	\$ 961,608.32	\$ (4,777,000.00)	\$ 5,738,608.32

Attachment No. 3

Proposed FY2022 Budget Amendment

TEXAS HEALTH SERVICES AUTHORITY | PROPOSED BUDGET AMENDMENT
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022

		2022 Budget	Prop. Amendment	Variance
PROJECTED REVENUE				
<i>HHSC Contract</i>	\$	--	1,975,000	1,975,000
<i>EDEN Subscriptions</i>	\$	--	450,000	450,000
<i>STAR HIE Grant</i>	\$	--	350,000	350,000
PERSONNEL				
<i>Personnel costs</i>	\$	630,000	630,000	--
<i>Employee benefits</i>	\$	125,000	125,000	--
<i>Travel</i>	\$	10,000	10,000	--
CONTRACTUAL				
<i>Consultant/Contractor</i>	\$	45,000	45,000	--
<i>Accounting</i>	\$	10,000	10,000	--
<i>Audit/tax</i>	\$	22,000	22,000	--
<i>Legal</i>	\$	25,000	25,000	--
<i>Communications/Marketing</i>	\$	50,000	50,000	--
Health Information Exchange				
<i>EDEN</i>	\$	1,200,000	1,200,000	--
<i>PULSE</i>	\$	800,000	800,000	--
<i>SANER Project</i>	\$	500,000	425,000	(75,000)
<i>THSA HIE Match</i>	\$	--	241,500	241,500
OTHER EXPENSES				
<i>(includes office space, depreciation expense, insurance, telephone and internet, and other fees and expenses)</i>	\$	115,000	135,000	20,000
Total Expenses	\$	3,532,000	3,718,500	186,500
Net Revenues	\$	--	2,775,000	2,775,000
Project Year Change in Net Assets	\$	--	(943,500)	(943,500)

Attachment No. 4

**Meeting Materials from the
September 28, 2021
Collaboration Council Meeting**

Attachment No. 5

Acronym List

HEALTHCARE INFORMATION TECHNOLOGY ACRONYMS

- **ACO** – Accountable care organization
- **ADT** – Admission/Discharge/Transfer messages
- **BA** – Business associate
- **BAA** – Business Associate Agreement
- **C-CCD** – Continuity of Care Document (CCR + CDA became CCD)
- **C-CDA** – Consolidated Clinical Document Architecture
- **CDR** – Clinical Data Repository
- **CE** – Covered entity
- **CHC** – Community Health Center
- **CIO** – Chief Information Officer
- **CISO** – Chief Information Security Officer
- **CMIO** – Chief Medical Information/Informatics Officer
- **CMS** – Centers for Medicare & Medicaid Services; federal agency
- **CSO** – Chief Security Officer
- **CTO** – Chief Technology Officer
- **DSHS** – Texas Department of State Health Services; public health agency
- **EDEN** – Emergency Department Encounter Notification
- **EH** – Eligible Hospital
- **EP** – Eligible Professional
- **eHEX** – eHealth Exchange; a national HIE network
- **EHR** – Electronic health record
- **ELR** – Electronic Lab Reporting
- **EMR** – Electronic medical record; generally used interchangeably with EHR
- **FQHC** – Federally Qualified Health Center; a specific kind of community health center
- **FTP** – File Transport Protocol
- **GHH** – Greater Houston Healthconnect
- **HASA** – Healthcare Access San Antonio
- **HHS** – Department of Health and Human Services; federal agency
- **HHSC** – Texas Health and Human Services Commission; state agency
- **HIE** – Health information exchange; generally used interchangeably with HIO
- **HIO** – Health information organization; generally used interchangeably with HIE
- **HIMSS** – Healthcare Information Management Systems Society
- **HIPAA** – Health Insurance Portability and Accountability Act of 1996
- **HISP** – Health information service provider
- **HIT** – Health information technology
- **HITECH** – Health Information Technology for Economic and Clinical Health Act
- **HL7** – Health Level 7; non-profit standards developing organization
- **IAPD** – Implementation Advance Planning Document

- **ICC** – Integrated Care Collaboration
- **ICD-10** – International Classification of Diseases, 10th Revision
- **ISO** – International Standards Organization
- **MACRA** – Medicare Access and CHIP Reauthorization Act of 2015
- **MIPS** – Merit-Based Incentive Payment System
- **MU** – Meaningful Use
- **OCR** – HHS Office for Civil Rights; enforces HIPAA
- **ONC** – Office of the National Coordinator for Health Information Technology
- **P4P** – Pay for performance; quality performance payment model
- **PDMP** – Prescription Drug Monitoring Program
- **PHI** – protected health information
- **PHIX** – Paso del Norte HIE
- **PHR** – Personal Health Record
- **PIA** – Texas Public Information Act
- **PULSE** – Patient Unified Lookup System for Emergencies
- **RFA** – Request for Applications
- **RFI** – Request for Information
- **RFP** – Request for Proposals
- **RFQ** – Request for Qualifications
- **RGV HIE** – Rio Grande Valley Health Information Exchange
- **SAMHSA** – Substance Abuse and Mental Health Services Administration
- **SAML** – Security Assertion Markup Language
- **SANER** – Situational Awareness for Novel Epidemic Response Program
- **sFTP** – Secure File Transport Protocol
- **SOAP** – Simple Object Access Protocol
- **SOW** – Statement of Work
- **STAR HIE** – Strengthening the Technical Advancement and Readiness of Public Health Agencies via Health Information Exchange Cooperative Agreement Program
- **THA** – Texas Hospital Association
- **TMA** – Texas Medical Association
- **VHA** – Veterans Health Administration
- **XML** - Extensible Markup Language

Attachment No. 6

List of Disclosed Interests

THSA LIST OF INTERESTS

Name	Interests
Shannon Calhoun	None
Paula Anthony-McMann	<ul style="list-style-type: none"> • Healthcare Information Management Systems Society – member • Academy of Human Resource Development – member • American College of Healthcare Executives – fellow • Texas Hospital Association Foundation – board member • Syndeti, LLC – President (UT Health East Texas is a current client) • Next Wave Health Advisors – Contract Consultant • The University of Texas at Tyler – Adjunct Faculty
Carlos Vital	<ul style="list-style-type: none"> • Member of Texas Medical Association • Member of Harris County Medical Society • Member of Greater Houston Allergy & Immunology Society • Member of South Texas Independent Allergy • Member of Houston Medical Forum • Member of National Medical Association • Assistant Clinical Professor at Texas A&M Medical School Houston, TX • Xolair Speaker for Genentech, Compensated • Fellow, AAAAI • Fellow, ACAAI
Emily Hartmann	<ul style="list-style-type: none"> • Paso del Norte Health Information Exchange – Employee • HIMSS Lubbock Chapter – President of Board of Directors • Strategic HIE Collaborative (SHIEC) – PHIX is a member • eHealth Exchange – PHIX is a Participant • Texas Tech University Health Sciences Center El Paso – Spouse and Mother are employees
Jeff Hoogheem	None
Jerome Lisk	<ul style="list-style-type: none"> • Texas Medical Association • American Academy of Neurology • Director of Movement Disorders at MD Neurology Denton and Flower Mound, Texas • Parkinson Foundation South Central Region Advisory Board – Chair of Outreach Committee • Level-Ex – Biotech Company – Medical Advisory
Kenneth James	<ul style="list-style-type: none"> • Texas Association of Health Plans – member through Superior • Superior HealthPlan – potential contracting entity with THSA
Leticia Rodriguez	None
Siobhan Shahan	None
Jonathan Sandstrom Hill	None

Calvin Green	None
Lourdes Cuellar	None
Victoria Bryant	None
Salil Deshpande	<ul style="list-style-type: none"> • Member of American Medical Association; American College of Physicians; Harris County Medical Society; Texas Medical Association • Member of Texas Health and Human Services Commission's Medical Care Advisory Committee, and Drug Utilization Review Board • Member of the Board of Directors of: Greater Houston Area March of Dimes; The Living Bank; UnitedHealthcare of Texas • Employed by UnitedHealthcare, which has contractual relationships with Texas-based Health Information Exchanges

STAFF MEMBER INTERESTS	
Name	Interests
George Gooch	<ul style="list-style-type: none"> • Health Care Compliance Association – Member • International Association of Privacy Professionals – Member • HHSC eHealth Advisory Committee – Chair
Eric Heflin	<ul style="list-style-type: none"> • IHE USA – Board member • IHE International – former board member
Annie Nabers	None
Katherine Lusk	<ul style="list-style-type: none"> • President, American Health Information Management Association

TEXAS HEALTH SERVICES AUTHORITY

STAKEHOLDER INTERESTS

Pursuant to Section 182.053, Health & Safety Code, the governor shall appoint individuals representing the following stakeholder groups to the THSA board of directors:

- Texas local health information exchanges
- Consumers
- Clinical laboratories
- Health benefit plans
- Hospitals
- Regional health information exchange initiatives
- Pharmacies
- Physicians
- Rural health providers
- Any other area the governor finds necessary

Below are the larger healthcare/technology trade associations in the state that many of the above-referenced board members are affiliated with.

Entity	Policies that relate to “THSA or statewide HIE”?
Texas Hospital Association (THA)	None
Texas Medical Association (TMA)	“19. State support for HIE is important. However, state government's primary role should be to foster coordination of HIE efforts, including providing access to funding or other financial incentives that promote the adoption of health information technologies. 20. TMA physicians should support partnerships with nongovernmental entities developing HIE solutions with minimal mandates, but only where it leads to physicians' stewardship of the data they produce, and patients' control over data that may identify them (CPMS Rep. 3-A-07).”
Texas Association of Health Plans (TAHP)	None
Texas Association of Health Information Organizations (TAHIO)	None

<p>Texas Organization of Rural & Community Hospitals (TORCH)</p>	<p>None</p>
<p>Texas eHealth Alliance (TeHA)</p>	<p>“Priority #4- Adoption, Regulation, Oversight, and Coordination of Healthcare IT. We support legislation that enables the efficiencies of free-market forces constrained only by appropriate privacy and confidentiality considerations to promote quality of care and/or reduce cost of care. This specifically includes support for:</p> <ul style="list-style-type: none"> -The mission of the Texas Health Services Authority: to promote and coordinate the development of a seamless electronic health information infrastructure to improve the quality, safety, and efficiency of the Texas health care sector while protecting individual privacy. -Legislation that removes statutory barriers to, or promotes and develops, the widespread adoption of HIE, e-prescribe and electronic medical records. This includes information technology systems at HHS agencies that interface with provider systems using nationally recognized standards to facilitate data sharing, as well as appropriate program and data analysis. -Legislation that encourages the HHS agencies to be full participants in state level health information exchange activities and actively seek opportunities to improve their programs and infrastructure through HIE. -Legislation that encourages innovation in health care service delivery, shortens the time to implementation of new technology-supported approaches to program management, and enables the ability of digital tools to support value-based purchasing.”