



TITLE	Chief Technology Officer/Chief Information Security Officer
ORGANIZATION	Texas Health Services Authority
LOCATION	Austin, Texas
FLSA EXEMPTION	Exempt
REPORTS TO	CEO

I. ORGANIZATION BACKGROUND

The Texas Health Services Authority (THSA) is a public-private partnership created to promote and coordinate the development of electronic health information exchange (HIE) in Texas. THSA is responsible for multiple HIE programs, including public health reporting, the Emergency Department Encounter Notification (EDEN) system, as well as the Patient Unified Lookup System for Emergencies (PULSE). All of these HIE programs work together to form THSA's statewide HIE platform known as HIETexas. THSA is also responsible for its statewide privacy and security certification program known as SECURETexas.

II. PURPOSE OF THE POSITION

The Chief Technology Officer/Chief Information Security Officer (CTO/CISO) shall serve on an at-will basis at the pleasure of THSA's CEO. The CTO/CISO will be responsible for leading THSA's technology functions across HIETexas, SECURETexas, and other business functions as assigned by the CEO. The primary goal of this role will be to oversee and facilitate the technical onboarding and maintenance of end users and data sources for each of the above-described HIE programs. The CTO/CISO will also act as a cybersecurity expert to support SECURETexas.

III. QUALIFICATIONS

- Demonstrates specialized technical knowledge of health information exchange systems, including the needs of hospital systems, local HIEs, and state data sources regarding data sharing. Candidates with work experience and/or educational background in this area are preferred.
- Demonstrates ability to work independently without oversight, unless required by the CEO.
- Demonstrates ability to provide technical oversight and facilitation of each of THSA's HIE programs to potential data sources and end users.
- Demonstrates ability to effectively use basic Microsoft Office programs, including Word, Excel, and PowerPoint. A minimum qualifications exam may be required in this regard.
- Demonstrates ability to conduct work as assigned, and develop additional work meeting the needs of the THSA as outlined in this job description.
- Skilled in effective oral and written communications.

IV. KEY RESPONSIBILITIES AND FUNCTIONS

The CTO/CISO will have a broad set of responsibilities, including:

- Facilitating the technical onboarding of data sources (e.g., HIEs, hospitals, healthcare providers, etc.) to each of THSA's HIE programs;
- Facilitating the technical onboarding of end users (e.g., MCOs, hospitals, state entities, etc.) to each of THSA's HIE programs;
- Reporting to THSA's CEO on a regular basis status reports on technical onboarding of data sources and end users;
- Maintaining effective working relationships with already-onboarded data sources and end users to ensure that their technical needs continue to be met under each of THSA's HIE programs;
- Ensuring that decisions vital to the mission and goals of THSA are reached on a timely basis and in a professional manner; and
- Conducting other assignments, as may be assigned by the THSA CEO.

V. BENEFITS OF WORKING AT THSA

- Employees are eligible for certain benefits, including medical, dental, and vision plans with the understanding that coverages may be changed periodically.
- THSA currently pays the full premium cost for coverage of employees, and one-half the cost of medical and dental premiums for family members, including a spouse and/or child(ren); however, this is also subject to change.

VI. CONDITIONS OF EMPLOYMENT

- At-will employment.
- Serves at the discretion of THSA's CEO.
- Subject to periodic performance evaluation.
- Employee must be available for considerable travel as required for position.

The above statements describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the position. Employees holding this position will be required to perform any other job-related duties as requested by management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.