

THSA



TEXAS HEALTH SERVICES AUTHORITY

JOB DESCRIPTION

TITLE	Director of Compliance Services
ORGANIZATION	Texas Health Services Authority
JOB NUMBER	01-2018
POST DATE	03/01/2018
LOCATION	Austin, Texas
DEADLINE	Open until filled
STARTING SALARY	Commensurate with experience

I. PURPOSE OF THE POSITION

The Director of Compliance Services reports to the Chief Executive Officer (CEO) and shall be responsible for overseeing the THSA's Health IT Compliance Services, including SECURETexas: Health Information Privacy and Security Certification.

II. QUALIFICATIONS

Experience in healthcare privacy and/or security compliance.

Must possess the ability to research, analyze, and solve healthcare privacy and security compliance issues, and clearly interpret laws and regulations. Must be able to communicate effectively and maintain effective working relationships within and outside the THSA. Knowledge of local, state, and federal laws and regulations relevant to health information privacy and security.

III. KEY RESPONSIBILITIES AND FUNCTIONS

The Director of Compliance Services will have a broad set of responsibilities, including:

- Directs and oversees implementation of the SECURETexas Certification program, including the SECURETexas preferred vendors (find more information at www.thsa.org/privacy-security-certification/);
- Directs and oversees implementation of the THSA's Health IT Compliance Services (find more information at www.thsa.org/compliance-services/);
- Advises management on programs and issues involving healthcare privacy and security compliance;
- Consults with management to develop appropriate solutions to internal business operations and compliance needs;
- Formulates, coordinates, establishes, and enforces the THSA's relevant policies and procedures;
- Researches compliance issues and counsels the CEO, other THSA staff, and THSA Board of

Directors regarding those issues;

- Provides feedback on potential new service lines and areas; and
- Performs all other duties as assigned.

IV. CONDITIONS OF EMPLOYMENT

- Serves at the discretion of CEO.
- Subject to annual evaluation.
- Available for occasional travel.

To apply, please submit a cover letter and resume to George Gooch, CEO, Texas Health Services Authority, at careers@thsa.org.

All applicants will be screened for potential interview. The Texas Health Services Authority is an equal opportunity employer.